

**Board of Directors Meeting
Tuesday, October 1, 2019**

MINUTES

Participants: Glen Howard, Chair
Scott Bess (via conference phone)
Michelle Gillard
Elizabeth Karmin
Elizabeth Lindsey
Lisa Mallory
Catherine Meloy
April Young (via conference call)

The following Staff members were also present: Chelsea Kirk, Colleen Paletta, Rosa Proctor, Elizabeth Rienzo and Josh Wallish. Ms. Rienzo recorded the minutes of the meeting.

Mr. Howard called the meeting to order at 9:35am.

Approval of Minutes

Mr. Howard asked for any proposed corrections and/or additions to the minutes of the May 13, 2019 and August 19, 2019 Board meetings. There being none, and upon motion duly made and seconded, the **minutes were unanimously approved.**

Mission Moment

Mss. Kirk and Paletta highlighted three recent Goodwill Excel Center graduates and their successes since graduation.

Fiscal Year 2019 Draft Audit Report

Ms. Meloy welcomed and introduced Ms. Kimberly Robertson and Mr. Rodwell Alfred of Marcum LLP. Ms. Robertson presented the 2019 draft audit report, which she stated had no notes, difficulties nor management letter. Management was excused from the meeting while the Board discussed the report and voted on the audit. Upon motion duly made and seconded, **the Board accepted the audit report.**

Financial Report

Ms. Proctor presented the August 2019 financials, highlighting a number of items of particular importance.

Ms. Proctor presented the fiscal 2018 financial analysis report. Discussion followed with Ms. Proctor and Ms. Meloy responding to numerous questions.

Excel Center Update

Ms. Paletta provided, in detail, an update on school operations, focusing on Excel Center expansion, key school metrics and PARCC and ACT testing. Discussion among Board members followed, with Ms. Paletta responding to questions.

Ms. Paletta discussed the PCSB Quality School Review, a snapshot of overall quality that is used for determining charter continuance at the 5-year review. The Goodwill Excel Center is currently in its fourth year. Discussion followed with Mss. Kirk and Paletta responding to numerous questions.

Governance

Upon motion duly made and seconded, the Board unanimously approved the following resolution:

RESOLVED, that, pursuant to Section 2.3 of the Bylaws, the following directors, whose current terms expired, are re-elected to the Board of Directors for terms expiring at the annual meeting in the year shown opposite their names:

Glen S. Howard	2021
Michelle Gilliard	2021
Elizabeth Karmin	2021
April Young	2021

Executive Session

Management and Staff left the meeting and the Board went into executive session, during which no decisions were made or actions taken.

Mr. Howard adjourned the meeting at 11:25am.



Elizabeth Karmin
Secretary