



**Board of Directors Meeting  
Tuesday, May 18, 2021  
Via Videoconference**

**MINUTES**

**Participants:** Glen Howard, Chair  
Scott Bess  
Michelle Gilliard  
Betsy Karmin  
Catherine Meloy  
Jose Turcios  
April Young

The following staff members were also present: Chelsea Kirk, Colleen Paletta, Elizabeth Rienzo, Josh Wallish, and Sandra Wasden. Ms. Rienzo recorded the minutes of the meeting.

Mr. Howard called the meeting to order at 9:40am.

**Approval of Minutes**

Mr. Howard asked for any proposed corrections and/or other revisions to the minutes of the March 23, 2021 Board meeting. Upon motion duly made and seconded, the **Board unanimously approved the minutes by roll call vote.**

**Mission Moment**

Dr. Kirk introduced the Mission Moment by highlighting the successes of January 2021 graduates Diondre Ouzts and Ebonique Wilkerson.

**Financial Report**

Ms. Wasden presented the year-to-date March 2021 financials, highlighting several items of particular importance. Discussion followed with Ms. Wasden responding to questions.

**Excel Center Update**

Ms. Paletta provided an update on school operations, focusing on year-to-date progress toward charter goals, SY 2021-22 reopening plan, and July graduation. Extensive discussion followed, with Ms. Paletta and Dr. Kirk responding to questions.

Mr. Wallish presented a proposed revised Management Agreement with Goodwill of Greater Washington (GGW) and explained that the Agreement's management fee is based on GGW's actual expenses to provide services to the school. He reminded the Board that the Management Agreement is a "conflicting interest contract" under Public Charter School Board policy because three members of the Excel Center board are also on GGW's board. After discussion, the Disinterested Board Members (Mr. Bess, Ms. Gilliard, Mr. Turcios, and Ms. Young) **unanimously approved the following resolution by a roll call vote:**

- (a) the Management Agreement is fair to the Excel Center because:
  - 1. the staffing structure is reasonable
  - 2. the total fee is reasonable in comparison to the previous year's fee and in light of the opening of a second location, and
  - 3. the total fee is significantly less than Excel Center would pay if it had to hire staff to provide the same quality of management as is provided by GGW under the Management Agreement; and
- (b) the Management Agreement is approved.

### **Excel Center Expansion**

Ms. Meloy provided an update on the planned expansion to a second campus at 1201 Maryland Avenue, SW. She noted that construction at that site is scheduled to begin in November 2021, with that location expected to be opened to students in Term 5 of SY 2021-2022.

### **Public Comment**

No one from the public attended the meeting.

Mr. Howard adjourned the meeting at 11:10am.

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Elizabeth Karmin  
Secretary