

## Spring Break Rapid Antigen COVID-19 Test Kits & Reporting

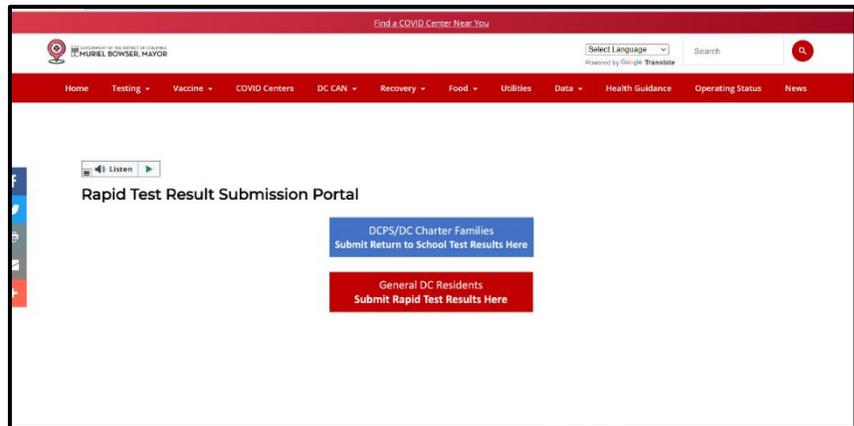
**Return from break testing requirement:** All GEC students and staff who come into the building are required to sign out a rapid **before** spring break (prior to Friday, April 8<sup>th</sup>).

- If you are a student who is virtual only – you do not need to complete the testing
- All tests must be submitted by all GEC staff and students who come to GEC for classes, testing, and meetings prior to coming to GEC on Monday, April 18<sup>th</sup>

### Your next steps are:

1. Sign out your COVID test before you leave for Spring Break
2. Take the COVID test on Sunday, April 17<sup>th</sup> or Monday, April 18<sup>th</sup> before school
3. Log your COVID test results (negative or positive) in the DC Health portal:  
<https://coronavirus.dc.gov/page/rapid-test-result-submission-portal>

**Step 1:** Go to the link above, and it will take you here:



**Step 2:** Click on the blue box (DCPS/DC Charter Families – submit return to school tests here) and complete the form below:

- Make sure to list Goodwill Excel Center as your school
- Students – you do not need to list a student ID # and you can list grade 9 or grade 12 (if you are an identified senior)

**Step 3:** Make sure to complete the entire form, which includes uploading a picture of your test results.

- The test type is rapid antigen test

**Step 4:** Click submit!

Please input your test results here.

Test Result \*

Result Date (You may use this date format "M/D/YYYY" or select from the calendar control.) \*

M/D/YYYY

Test Type \*

I agree to share this information with the District and that a District representative may contact me. \*

Test Result Documentation

Upload a photo or PDF of your record.

Submit

4. If your COVID test result is negative – you are ready to come back to GEC from spring break!
5. If your COVID test result is positive – do **not** come on site, stay virtual and:
  - a. Staff – reach out to your Lead/Mgr and Chelsea Kirk for next steps
  - b. Students – reach out to your academic success coach for next steps

If you have any questions, please reach out to your Lead/Manager or Academic Success Coach. You can also reach out to Chelsea Kirk via email ([chelsea.kirk@goodwillexcelcenter.org](mailto:chelsea.kirk@goodwillexcelcenter.org)), on Teams, or by phone 202-839-3652.

Thank you for the completion of these steps for the return from break protocols!