



**Board of Directors Meeting
Tuesday, June 13, 2023
Via Videoconference**

MINUTES

Participants: Glen Howard, Chair
Shaniqua Bailey
Scott Bess
Evelyn Lee
Elizabeth Lindsey
Catherine Meloy

The following staff members were also present: Chelsea Kirk, Colleen Paletta, Elizabeth Rienzo, Jeffrey Rostand, and Josh Wallish. Ms. Rienzo recorded the minutes of the meeting.

Mr. Howard called the meeting to order at 12:07 pm.

Approval of Minutes

Mr. Howard asked for any proposed corrections or other revisions to the March 14, 2023 Board meeting minutes. There being none and, upon motion duly made and seconded, the **Board unanimously approved the minutes by roll call vote.**

Mission Moment

Dr. Kirk spotlighted board members Shaniqua Bailey and DerVaughn Jones, who are both scheduled to graduate on July 14th. On behalf of the Board, Mr. Howard thanked them for their service.

Dr. Kirk shared a photo of the GEC team attending the 2023 GEI Conference.

Finally, Dr. Kirk highlighted Ms. Kassie Reid. Ms. Reid is a January 2023 graduate who was recently promoted to Shift Supervisor at The Salamander and is applying for part-time associate degree programs to start in the fall.

Financial Report

Mr. Rostand presented the year-to-date April 2023 financials, highlighting several items of particular importance. Discussion followed with Mr. Rostand responding to questions.

Management Agreement

Mr. Wallish presented a proposed revised Management Agreement with Goodwill of Greater Washington (“GGW”) and explained that the Agreement's management fee is based on GGW's actual expenses to provide services to GEC. He reminded the Board that the Management Agreement is a “conflicting interest contract” under Public Charter School Board policy because three members of the GEC board are also on GGW's board. After discussion, the Disinterested Board Members (Ms. Bailey, Mr. Bess, and Ms. Lindsey) **unanimously approved the following resolution by roll call vote:**

(a) the Management Agreement is found to be fair to the Goodwill Excel Center because:

1. the staffing structure is reasonable,
2. the total fee is reasonable in light of the scope of services, and
3. the total fee is significantly less than the Goodwill Excel Center would pay if it had to hire staff to provide the same quality of management as is provided by GGW under the Management Agreement; and

(b) the Management Agreement is approved

Proposed Fiscal Year 2024 Budget

Mr. Rostand presented the proposed budget for fiscal year 2024. Discussion followed, with Mr. Rostand responding to numerous questions. Upon motion duly made and seconded, the **Board unanimously approved the FY2024 budget by roll call vote.**

Governance

Upon motion duly made and seconded, the **Board unanimously approved the following resolution by roll call vote:**

- The President & CEO of GGW shall serve as the President & CEO of GEC.
- The Corporate Compliance Officer of GGW shall serve as the Corporate Compliance Officer of GEC.
- The Corporate Compliance Committee/Conflict of Interests Committee of GGW shall serve as the Corporate Compliance Committee/Conflict of Interests Committee of GEC.

Excel Center Update

Ms. Paletta and Dr. Kirk provided an update on school operations, focusing on the following:

- YTD Goals Update
- Middle States Association of Colleges and Schools Accreditation Update
- OSSE School Improvement Plan Update and New School Designation
- GGW Prince George's County Expansion Update (for information only)
- GEC Graduation – July 14, 2023

Discussion followed with Ms. Paletta and Dr. Kirk responding to questions.

Public Comment

No one from the public attended the meeting.

Mr. Howard adjourned the meeting at 1:20.

Elizabeth Lindsey
Secretary