



**Board of Directors Meeting  
Tuesday, December 12, 2023  
Via Videoconference**

**MINUTES**

**Participants:** Scott Bess  
Michelle Gilliard  
Glen Howard  
Evelyn Lee  
Lisa Mallory  
Catherine Meloy  
Alonso Person  
April Young

The following staff members were also present: Chelsea Kirk, Colleen Paletta, Jeffrey Rostand, Elizabeth Rienzo, and Josh Wallish. Ms. Rienzo recorded the minutes of the meeting.

Due to Mr. Howard's late arrival, Dr. Gilliard called the meeting to order at 9:33 am.

**Mission Moment**

Dr. Kirk highlighted both GEC's partnership with the DC Department of Behavioral Health and the GEC Expo.

**Approval of Minutes**

Dr. Gillard asked for any proposed corrections or other revisions to the minutes of the September 19, 2023 Board meeting. Upon motion duly made and seconded, the **Board unanimously approved the minutes by roll call vote.**

**Financial Report**

Mr. Rostand presented the year-to-date October 2023 financials, highlighting several items of particular importance. Discussion followed with Mr. Rostand responding to questions.

Mr. Rostand then presented the 2024 budget forecast. Discussion followed with Mr. Rostand responding to questions.

## **Truist Investment Services Account Resolution**

By roll call vote (except for Ms. Lee, who abstained), the Board approved resolutions authorizing Mss. Meloy and Paletta to open a GEC account with Truist Investment Services/National Financial Services.

## **Excel Center Update**

Ms. Paletta provided an update on school operations, focusing on the following:

- Audited Student Enrollment
- Comprehensive School Improvement Plan
- OSSE Reporting Requirements
- School Improvement Plan Progress
- Middle States Association of Colleges and Schools Accreditation
- Potential Excel Center in Prince Georges County (for information only)
- Celebrating Seniors

## **Governance**

Dr. Gilliard proposed that the following serve as officers during 2024:

Mr. Howard, Chair  
Ms. Lindsey, Secretary  
Ms. Young, Treasurer  
Ms. Lindsey, Liaison to PCSB

Dr. Gilliard proposed that the following serve as members of the Executive Committee during 2024:

Mr. Howard, Chair  
Ms. Lindsey  
Ms. Young  
Ms. Meloy, *Ex Officio*

Dr. Gilliard proposed that the following serve as members of the 2024 Audit Committee:

Mr. Bess  
Ms. Gilliard  
Mr. Howard

Dr. Gilliard presented a proposed 2024 Board Meeting Calendar:

Upon motion duly made and seconded, **the Board unanimously approved by roll call vote each of the four above actions.**

Mr. Wallish noted the annual compliance documents in the previously-distributed Board packet and asked Board members to sign them electronically.

**Public Comment**

No one from the public attended the meeting.

The meeting was adjourned at 10:55 am.

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Elizabeth Lindsey  
Secretary